

MUNICIPAL ADMINISTRATION DEPARTMENT

**O/o REGIONAL DIRECTOR-CUM-
APPELLATE COMMISSIONER OF
MUNICIPAL ADMINISTRATION,
GUNTUR.**

MEMO

ROC.NO. 55113/2017-A1,

Dt: /02/2018

SUB:- Municipal Administration – Teaching Establishment - Tentative Inter – se - seniority list of Teachers working in Municipal Schools in Guntur Region - Communicated – Objections called for – Reg.

REF:- 1. G.O. Ms.No:320 MA&UD (D1) Dept; dt:-07.12.2016.
2. G.O. Ms.No:322 MA&UD (D1) Dept; dt:-07.12.2016.
3.This Office Lr.Roc No. 15571/2017/A4, Dated:11-12-2017 to the DMA.
4.Clarification Lr.Roc.No.3276/2017-J3, Dated: 31.01.2018 from the Director of Municipal Administration, AP, Gorantla, Guntur.

The attention of the Municipal Commissioners in Guntur Region is invited to the references cited and informed that Vide reference 1st & 2nd cited, as per DSC merit duly following Subordinate Service Rules, 1996 and vide this Office Memo Roc.No.55113/2017-Teachers, Dt:30.10.2017 the Tentative Inter-Se-Seniority Lists have been communicated to all the Municipal Commissioners concerned with a request to circulate it among all the Municipal Teachers concerned and request them to file objections if any on the tentative inter-se-seniority list. Basing on the above, objections have been received from the individuals concerned. Accordingly, in the reference 3rd cited, a clarification was sought for from the DMA, AP, Guntur on finalization of inter-se-seniority and to take further necessary action in the matter.

In the reference 4th cited, the DMA, AP, Guntur has issued certain clarifications regarding procedure to be preparation of Inter-Se-Seniority list in respect of Municipal Teachers and issued a time schedule for preparation and finalization of Inter-Se-Seniority list of Municipal Teachers working in the ULBs.

In view of the service rules issued by the Government and clarifications issued in the matter, it is proposed to fill up the vacancies of Head Masters and School Assistants, LPs and PETs duly finalizing the Inter-se-Seniority with eligible candidates from the feeder category of Class – III and Class – II on promotion under Rule – 6 (Method of Appointment) of Andhra Pradesh Municipal Teachers Educational Subordinate Service Rules – 2016 in the reference 1st & 2nd cited.

Therefore, the tentative Inter-Se-Seniority List of Class- III (SGTs/LPs/PETs & Others) and Class – II (School Assistants) is prepared basing on the seniority list furnished by the Municipal Commissioner concerned, and as per the instructions issued by the DMA, AP, Guntur i.e. in case of non-availability of DSC Merit Rank, the Ranks have been assigned duly taking Marks into consideration from top to bottom for

preparation of inter-se-seniority and remaining DSCs candidates Rank secured in respective DSCs are taken into consideration and prepared inter-se-seniority list, and the same is herewith communicated to the Municipal Commissioner concerned with a request to publish the same and also request the Teachers to file objections, if any on the tentative inter-se-seniority list, with supportive documentary evidence in support of their claim, on the tentative Inter – Se- Seniority within (7) days i.e. from 08-02-2018 to 14-02-2018 for taking further action in the matter. If objections are not received within prescribed (7) days, it will be presumed that, no objections are received and further action will be initiated basing on the material available with this office. The Municipal Commissioners and individuals concerned are held personally responsible for any lapses occurred in the matter and also belated furnishing of objections on the tentative inter-se-seniority.

The Municipal Commissioners concerned are also requested to verify the service particulars of their Teachers once again and inform the defects / corrections / additions noticed, if any, duly furnishing revised particulars to incorporate the same into final seniority list along with the acknowledgment of this Memo.

Further, it is informed that, if any objections on the tentative inter-se-seniority list raised by the concerned, all the concerned are hereby instructed to file objections through the Commissioners concerned only, and the Commissioners are requested to furnish with remarks on the objections filed by the Municipal Teachers with recorded evidence for finalization of final Inter-Se-Seniority List and the Municipal Commissioner and C2 Clerk should attend the Office of the RDMA and complete the process of Final Inter-Se-Seniority lists of their respective ULBs.

The receipt of this Memo shall be acknowledged at once.

Encl:- As above.

**REGIONAL DIRECTOR
GUNTUR**

To the Municipal Commissioners concerned in Guntur Region with a request to acknowledge the receipt of this Memo and intimate to all the Teachers in your ULB.

Copy submitted to the DMA, A.P., Guntur for favour of kind information.